

## ASPEN26 Honoraria Rates

Conference Participation	Honoraria
Pre-conference Course	\$250
1 Breakout Session (not a Skills Lab)	\$250
1 Breakout Session + any additional sessions*	\$400
1 Skills Lab or Roundtable only**	\$100
2 Skills Labs or Roundtables only	\$150
Session Moderator	\$0

\*Additional sessions can be of any type

\*\*Skills lab sessions: 1) Parenteral Nutrition Management Part A, 2) Parenteral Nutrition Management Part B, 3) Enteral Access, 4) Nutrition Assessment, 5) Pediatric

\*\*Roundtable sessions: RT1, RT2

## ASPEN26 Honoraria Information

### U.S. Based Speakers

- Honoraria will be paid via ePayment or check approximately 60 days after the conference.
- Speakers will need to provide a W-9 tax form along with a payment address, email, and preferred payment method to receive honoraria. If the payment is to be issued to a college, university, or business, the W-9 form must be completed with information for the payee.
- ASPEN will contact speakers to obtain or confirm payment information. If you have an existing account in the ASPEN accounting system (Bill.com), payment will be issued to the account on file unless you indicate otherwise.

### International Speakers

- Honoraria will be paid via wire payment approximately 60 days after the conference.
- Speakers will need to provide a W-8BEN tax form and a payment email to receive honoraria. Speakers will receive an email from ASPEN's accounting system, Bill.com, with instructions to set up a payment account and enter wire payment details.

### All Speakers

- Payment will be delayed if the requested payment information is not received by the stated deadline.
- Speaker registration discounts will not be offered for the ASPEN26 Conference.
- Honoraria Donation: Under IRS regulations, the recipient of an honorarium payment cannot assign that payment to another organization or individual. If the honorarium recipient wishes to transfer the payment to another organization or individual, he or she must receive the money first and then donate it. For this reason, honorarium payments cannot be applied as a donation to the ASPEN Rhoads Research Foundation.

You can [donate to the Foundation](#) after receiving your honorarium payment.